



ODISHA STATE MEDICAL CORPORATION LIMITED.

(A Government of Odisha Undertaking)

Office: Convent Square, In front of Ram Mandir, Bhubaneswar – 751001, Odisha

Website: www.osmcl.nic.in, e-mail: rec.osmcl@nic.in

Advertisement for Recruitment

No. 02 /OSMCL/HR/2024

Date 26.02.2024

Odisha State Medical Corporation Ltd. (OSMCL), Bhubaneswar invites online applications from eligible candidates for filling up the following vacant posts of the Corporation:

Sl. No.	Name of the Post	Total nos. of posts	Reservation category	Scale of Pay (Pay Band) & Grade Pay
1	Asst. Manager – Procurement (D & S)	2	UR – 1 ST – 1	As per ORSP 2017: Rs 44,900/-, Level: 10
2	Asst. Manager – Procurement (Equipment)	2	UR – 1 ST – 1	As per ORSP 2017: Rs 44,900/-, Level: 10
3	Biomedical Engineer	3	ST – 3 (W – 1)	As per ORSP 2017: Rs 56100/-, Level: 12
4	Sr. Pharmacist (Warehouse)	8	ST – 8 (W – 1)	As per ORSP 2017: Rs 35,400/-, Level: 9
5	Jr. Pharmacist (Warehouse)	7	ST – 7 (W – 1)	As per ORSP 2017: Rs 25500/-, Level: 7

Interested applicants must fill up the online application form and upload the supporting documents in the “**Online Recruitment**” section of the website www.osmcl.nic.in. Last date for applying online is **20.03.2024, 11:59 PM**. Hence the applicants must fill up the online application forms and upload documents on or before **20.03.2024, 11:59 PM**.

After filling up of the online application form, they must download the application forms, sign the same and send them along with the supporting self-attested documents **only by speed post / registered post** to the following address:

Odisha State Medical Corporation Ltd., In front of Ram Mandir, Convent Square, Bhubaneswar, Odisha, 751001 on or before 31.03.2024, 5:30 PM.

Last date of receipt of applications and documents by post is 31.03.2024, 5:30 P.M. Only applications received through speed post / registered post by the stipulated date and time will be considered. Applications received by speed post / registered post after **31.03.2024, 5:30 P.M** will not be considered.

Envelopes must be superscribed with the name of the post applied for along with the applicant's application number.

For details of the post such as scale of pay, eligibility criteria selection modalities, general instructions / information, guideline for filling up of the online application form etc., the applicants may visit the “**online recruitment**” section of OSMCL website www.osmcl.nic.in

Sd/-
Managing Director
Odisha State Medical Corporation

Nos. of post: Total: 02, i.e. Unreserved (UR) - 01, ST – 01

Terms of Reference (Job Responsibility): S/he will be responsible for:-

- Preparation of procurement plan for OSMCL.
- Preparation of Standard Bidding Documents.
- Managing the tendering processes.
- Responsible for bid evaluation, award of contract and post – contract management.
- S/he is expected to handle certain responsibilities independently as may be decided by the appropriate authorities.
- S/he will also perform any other specific duty as assigned by appropriate authority.

Educational & Post-Qualification Eligibility criteria: Bachelor in Pharmacy (with minimum 60% marks) with 3 years of post – qualification experience in procurement of drugs or related activities for public health / healthcare commodities / Medical Equipments in Hospitals.

Age limit: The maximum age limit for the post is 40 years as on the last date for submission of online application form i.e. **20.03.2024**. However relaxation of age up to 10 years for Persons with Disability (PWD) candidates, 5 years for SC / ST / SEBC / Women candidates shall be allowed. Relaxation of age in case of ex-service men will be made as per Government norm.

All other mandatory general eligibility conditions as laid down in the “General Instructions / Information” shall be applicable.

Scale of Pay: As per ORSP 2017: Rs 44,900/-, Level: 10. DA and other allowances will be paid as per Corporation norms. Recruitment to this post shall be made in the regular scale of pay.

Place of posting: Head Quarter of the Corporation (Bhubaneswar) or as decided by OSMCL.

Selection Modality:

A. Career Weightage - 40% (HSC or equivalent -10%, Intermediate or equivalent - 10%, Qualifying Bachelor Degree (B. Pharm) - 20%)

B. Computer Based Written Test (CBWT) having Weightage – 60%.

The Computer Based Written Test (Weightage of 60%), which will consist of three sections -

(i) Theoretical Knowledge (40 marks)

(ii) Work domain knowledge (30 marks)

(iii) General aptitude (30 marks). Test of General aptitude will include verbal, quantitative, comprehension and data interpretation components.

C. Qualifying Computer test: To ensure adequate zone of consideration, candidates in the ratio of 1:10 (category- wise) shall be called for computer test, which will be qualifying in nature.

(Candidates will be short listed for computer test in the proportion of 1:10 on the basis of the score in the career weightage (40%) and CBWT weightage (60%) taken together as explained above.)

The final selection shall be made on the basis of the total score in the career (40%) and CBWT (60%) as per the weightage decided along with passing in qualifying computer test.

Details regarding date, time & venue of the Computer Based Written Test and Qualifying Computer test for the eligible shortlisted candidates will be intimated through notification in the OSMC website/SMS/email to the candidates.

N.B. : For other information, please refer to the “ General Instructions / information “ for the candidates

Asst. Manager – Procurement (Equipment)

Nos. of post: Total: 02, i.e. Unreserved (UR) 01, ST – 1

Terms of Reference (Job Responsibility): S/he will be responsible for:-

- Preparation of procurement plan for OSMCL.
- Preparation of Standard Bidding Documents.
- Managing the tendering processes.
- Responsible for bid evaluation, award of contract and post – contract management.
- S/he is expected to handle certain responsibilities independently as may be decided by the appropriate authorities.
- S/he will also perform any other specific duty as assigned by appropriate authority.

Educational & Post-Qualification Eligibility criteria: BE / B.Tech in Electronics / Medical Electronics / Electrical and Electronics Engineering / Electronics & Instrumentation / Electronics and Tele Communication / Electrical / Mechanical / Bio-Medical Engineering (with minimum 60% of marks) with 3 years of post – qualification experience in procurement of Medical Equipments in hospitals, experience in bid evaluation, award of contract, post – contract management, finalization of technical specification for medical equipments.

Age limit: The maximum age limit for the post is 40 years as on the last date for submission of online application form i.e. **20.03.2024**. However relaxation of age up to 10 years for Persons with Disability (PWD) candidates, 5 years for SC / ST / SEBC / Women candidates shall be allowed. Relaxation of age in case of ex-service men will be made as per Government norm.

All other mandatory general eligibility conditions as laid down in the “General Instructions / Information” shall be applicable.

Scale of Pay: As per ORSP 2017: Rs 44,900/-, Level: 10. DA and other allowances will be paid as per Corporation norms. Recruitment to this post shall be made in the regular scale of pay.

Place of posting: Head Quarter of the Corporation (Bhubaneswar) or as decided by OSMCL.

Selection Modality:

A. Career Weightage - 40% (HSC or equivalent -10%, Intermediate or equivalent - 10%, Qualifying Bachelor Degree (B.E. / B.Tech) - 20%)

B. Computer Based Written Test (CBWT) having Weightage – 60%.

The Computer Based Written Test (Weightage of 60%), which will consist of three sections -

(i) Theoretical Knowledge (40 marks)

(ii) Work domain knowledge (30 marks)

(iii) General aptitude (30 marks). Test of General aptitude will include verbal, quantitative, comprehension and data interpretation components.

C. Qualifying Computer test: To ensure adequate zone of consideration, candidates in the ratio of 1:10 (category- wise) shall be called for computer test, which will be qualifying in nature.

(Candidates will be short listed for computer test in the proportion of 1:10 on the basis of the score in the career weightage (40%) and CBWT weightage (60%) taken together as explained above.)

The final selection shall be made on the basis of the total score in the career (40%) and CBWT (60%) as per the weightage decided along with passing in qualifying computer test.

Details regarding date, time & venue of the Computer Based Written Test and Qualifying Computer test for the eligible shortlisted candidates will be intimated through notification in the OSMC website/SMS/email to the candidates.

N.B. : For other information, please refer to the “ General Instructions / information “ for the candidates

Biomedical Engineer

Nos. of Post: Total: 03, i.e ST – 3 (W – 1)

Terms of Reference (Job Responsibility): S/he shall be responsible for:

- Supervise pre-installation checks of medical equipments.
- Supervise installation activities.
- Undertake repair & maintenance as per requirement.
- Facilitate annual maintenance contract for high end equipments as per requirements.
- To establish in-house equipment maintenance laboratory to provide immediate support for minor repair, fabrication etc.
- Provide technical inputs at the time of procurement.
- Any other work as will be assigned by appropriate authority.

Educational and Post-Qualification Eligibility criteria: B.E. / B.Tech. in Medical Electronics / Bio Engineering / Biomedical Engineering (with minimum 60% marks) with minimum of 5 years of post - qualification experience in either of the following:

- a) In the maintenance of Medical equipments in Government Institutions (Govt. Medical Corporation either under Central Govt. or State Govt. / Central Govt. / State Govt. / Central PSU / State PSU) / Hospitals having 200 beds or more / Medical colleges having 200 beds or more; OR
- b) In the manufacturing of medical equipments in medical equipment manufacturing company with a turnover of Rs. 50 crores or more.

However relaxation of 10% marks will be given for SC / ST category candidates.

Age limit: The maximum age limit for the post is 40 years as on the last date for submission of application form i.e. **20.03.2024**. However relaxation of age up to 10 years for Persons with Disability (PWD) candidates, 5 years for SC / ST / SEBC / Women candidates shall be allowed. Relaxation of age in case of ex-service men will be made as per Government norm.

All other mandatory general eligibility conditions as laid down in the “General Instructions / Information” shall be applicable.

Scale of Pay: As per ORSP 2017: Rs 56100/-, Level: 12. DA and other allowances will be paid as per Corporation norms. Recruitment to this post shall be made in the regular scale of pay.

Place of posting: Bio-Medical Engineers will be positioned in the major Health Institutions of the state or as decided by the Corporation from time to time.

Selection Modality:

A. Career Weightage - 40% (HSC or equivalent -10%, Intermediate or equivalent - 10%, Qualifying Bachelor's Degree (B.E./ B.TECH. - 20%)

B. Computer Based Written Test (CBWT) having Weightage – 60%.

The Computer Based Written Test (Weightage of 60%), which will consist of three sections -

- (i) Theoretical Knowledge (40 marks)
- (ii) Work domain knowledge (30 marks)
- (iii) General aptitude (30 marks). Test of General aptitude will include verbal, quantitative, comprehension and data interpretation components.

C. Qualifying Computer test: To ensure adequate zone of consideration, candidates in the ratio of 1:10 (category- wise) shall be called for computer test, which will be qualifying in nature.

(Candidates will be short listed for computer test in the proportion of 1:10 on the basis of the score in the career weightage (40%) and CBWT weightage (60%) taken together as explained above.)

The final selection shall be made on the basis of the total score in the career (40%) and CBWT (60%) as per the weightage decided along with passing in qualifying computer test.

Details regarding date, time & venue of the Computer Based Written Test and Qualifying Computer test for the eligible shortlisted candidates will be intimated through notification in the OSMC website/SMS/email to the candidates.

N.B. : For other information, please refer to the “ General Instructions / information “ for the candidates

Sr. Pharmacist (Warehouse)

Nos. of post :- Total: 8 i.e. ST – 8 (W - 1)

Terms of Reference (Job Responsibility):

They will be responsible for:-

- Maintenance of updated stock.
- Management of warehouse as per quality assurance protocols and requirement for different sensitive areas.
- Maintaining good inventory management system.
- Daily coordination with OSMCL.
- Ensuring proper timing, cleanliness, security of warehouse infra-structure.
- Following all safety and insurance norms for the warehouse.
- Ensuring seamless service of issue to indenting facilities.
- Ensuring adherence to all management information system to be put in place by OSMCL.
- Facilitating quarantine measures and sample checking as per OSMCL quality standard protocol.
- Maintaining all book keeping.
- Any other work as will be assigned by appropriate authority.

Educational and Post-Qualification Eligibility Criteria : Bachelor in Pharmacy from any recognized institution (with minimum 60% of marks) with 3 years of post - qualification experience in drug warehouse management / store & inventory management. Candidates for this post must be computer literate .i.e. she / he must be well acquainted with MS office package (word, excel, Power Point) as well as use of internet.

However relaxation of 10% marks will be given for SC / ST category candidates.

Age limit :The maximum age limit for the post is 40 years as on the last date for submission of online application form i.e. **20.03.2024**. However relaxation of age up to 10 years for Persons with Disability (PWD) candidates, 5 years for SC / ST / SEBC / Women candidates shall be allowed. Relaxation of age in case of ex-service men will be made as per Government norm.

All other mandatory general eligibility conditions as laid down in the “General Instructions” shall be applicable.

Scale of Pay: As per pay matrix of ORSP2017: Basic pay Rs.-35400/-, Level-9, DA & other allowances will be paid as per the Corporation norms.

Place of posting: In different warehouses of the Odisha State Medical Corporation or in the Drugs & Surgical Division of Odisha State Medical Corporation or any other establishment of the Corporation depending on administrative exigency.

Selection Modality:

A. Career Weightage - 40% (HSC or equivalent -10%, Intermediate or equivalent - 10%, Qualifying Degree (B.Pharm) - 20%)

B. Computer Based Written Test (CBWT) having Weightage – 60%.

The Computer Based Written Test (Weightage of 60%), which will consist of three sections -

- (i) Theoretical Knowledge (40 marks)
- (ii) Work domain knowledge (30 marks)
- (iii) General aptitude (30 marks). Test of General aptitude will include verbal, quantitative, comprehension and data interpretation components.

C. Qualifying Computer test: To ensure adequate zone of consideration, candidates in the ratio of 1:10 (category- wise) shall be called for computer test, which will be qualifying in nature.

(Candidates will be short listed for computer test in the proportion of 1:10 on the basis of the score in the career weightage (40%) and CBWT weightage (60%) taken together as explained above.)

The final selection shall be made on the basis of the total score in the career (40%) and CBWT (60%) as per the weightage decided along with passing in qualifying computer test.

Details regarding date, time & venue of the Computer Based Written Test and Qualifying Computer test for the eligible shortlisted candidates will be intimated through notification in the OSMC website/SMS/email to the candidates.

N.B. : For other information, please refer to the “ General Instructions / information “ for the candidates

Jr. Pharmacist (Warehouse):

Nos. of post: Total: 7 i.e. ST – 7 (W - 1)

Terms of Reference (Job Responsibility) :

They will assist in:-

- Maintenance of updated stock.
- Management of warehouse as per quality assurance protocols and requirement for different sensitive areas.
- Maintaining good inventory management system.
- Daily coordination with OSMCL.
- Ensuring proper timing cleanliness, security of warehouse infrastructure.
- Following all safety and insurance norms for the warehouse.
- Ensuring seamless service of issue to indenting facilities.
- Ensuring adherence to all management information system to be put in place by OSMCL.
- Facilitating quarantine measures and sample checking as per OSMCL quality standard protocol.
- Maintaining all book keeping.
- Any other work as will be assigned by appropriate authority.

Educational and Post-Qualification Eligibility Criteria : Diploma in Pharmacy from any recognized Institution (with minimum 60% of marks) with 2 years of post - qualification experience in drug warehouse management/store & inventory management. Candidates for this post must be computer literate .i.e. she / he must be well acquainted with MS office package (word, excel, Power Point) as well as use of internet.

However relaxation of 10% marks will be given for SC / ST category candidates.

Age limit: The maximum age limit for the post is 40 years as on the last date for submission of online application form i.e **20.03.2024**. However relaxation of age up to 10 years for Persons with Disability (PWD) candidates, 5 years for SC / ST / SEBC / Women candidates shall be allowed. Relaxation of age in case of ex-service men will be made as per Government norm.

All other mandatory general eligibility conditions as laid down in the “General Instructions” shall be applicable.

Scale of Pay: As per pay matrix of ORSP2017: Basic pay Rs-25500/-, Level-7, DA & other allowances will be paid as per the Corporation norms.

Place of posting: In different warehouses of the Odisha State Medical Corporation or in the Drugs & Surgical Division of Odisha State Medical Corporation or any other establishment of the Corporation depending on administrative exigency.

Selection Modality:

A. Career Weightage - 40% (HSC or equivalent -15%, Qualifying Diploma Degree (D.Pharm) - 25%)

B. Computer Based Written Test (CBWT) having Weightage – 60%.

The Computer Based Written Test (Weightage of 60%), which will consist of three sections -

(i) Theoretical Knowledge (40 marks)

(ii) Work domain knowledge (30 marks)

(iii) General aptitude (30 marks). Test of General aptitude will include verbal, quantitative, comprehension and data interpretation components.

C. Qualifying Computer test: To ensure adequate zone of consideration, candidates in the ratio of 1:10 (category- wise) shall be called for computer test, which will be qualifying in nature.

(Candidates will be short listed for computer test in the proportion of 1:10 on the basis of the score in the career weightage (40%) and CBWT weightage (60%) taken together as explained above.)

The final selection shall be made on the basis of the total score in the career (40%) and CBWT (60%) as per the weightage decided along with passing in qualifying computer test.

Details regarding date, time & venue of the Computer Based Written Test and Qualifying Computer test for the eligible shortlisted candidates will be intimated through notification in the OSMC website/SMS/email to the candidates.

N.B. : For other information, please refer to the “ General Instructions / information “ for the candidates