



ODISHA STATE MEDICAL CORPORATION LTD.

(A Govt. of Odisha Undertaking)

(Assuring Quality, Saving Lives)

Phone No. : (0674) 2380608

Website: www.osmcl.nic.in,

E-mail: rec.osmcl@nic.in

NOTICE

No. 12712 / OSMC/HR/2016

Dt. 30/12/2016

Pursuant to Odisha State Medical Corporation Ltd. Advertisement No. 2 / OSMC / REC./HR/2016, dated 26.10.2016, the provisional lists of short listed and not-short listed candidates for Computer Based Written Test with grounds for provisional ineligibility for the following posts are available in the Corporation website www.osmcl.nic.in (Notification Section).

- 1 - Sr. Manger IT
- 2 - Sr. Manager Equipment
- 3 - Manager & Asst. Manager,
Procurement (Equipment)
- 4 - Manager & Asst. Manager,
Procurement (D &S)
- 5 - Accountant
- 6 - Assistant – HR & Admn
- 7 - Jr. Assistant- MD's Secretariat

- The applicants are advised to go through the list, verify their provisional status and file objection / compliance if any, using their user ID and password issued to them at the time of initial registration and filing of online application. While filing objection, they are required to mention the Application ID, name of the post applied for. Candidates should verify all the details mentioned in the provisional list including their application ID, Date of Birth, Sex, Caste, marks secured, total marks, percentage of marks and other details and point out mistakes / omissions, if any.
- The list is purely provisional in nature and subject to change / modification after further scrutiny of information provided during online submission of application form / verification of objections filed by the candidates and submission of relevant legible wanting documents by the candidates, as mentioned in the list. **The status of provisionally eligible candidates is also subject to modification based on further scrutiny or receipt of further information.**



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- Candidates are to give their objections on the aspects raised by OSMC as reasons for provisional ineligibility as well as on the information displaying discrepancy, if any against their names. They can also submit objections in support of their eligibility supported by documentary evidence, even though no document has been asked from them.

The applicants are advised to go through the following Information / instructions :

- (1) Information provided by the candidates in the online application form has been considered as base information for the purpose of scrutiny of applications and deciding provisional eligibility.
- (2) For conversion of grade to percentage the following principles have been adopted :
 - For BPUT students : (CGPA – 0.5) X 10 (as per notice no. BPUT/1717, dated 16.05.2012)
 - For SOA university students : (CGPA – 0.75) X 10
 - For KIIT university students : CGPA X 10.
 - For other universities : As per the conversion certificate given by the candidates.Candidates must produce documentary proof of conversion of grade to percentage, in case they want to differ with the above.
- (3) For intermediate marks and HSC marks, extra-optional marks have been deducted from total marks and marks secured.
- (4) For candidates having diploma from SCEV&T, the total marks and the secured marks have been taken into account for calculation of percentage.
- (5) Where the marks could not be ascertained due to non-submission of mark sheets / submission of illegible mark sheets, the marks column/s have been left blank. Candidates must submit clearly visible copy/s of the mark sheets and certificates for calculation of their marks and percentage.
- (6) Candidates not having the required educational qualification have not been considered.
- (7) Candidates who have submitted document in support of having the experience, have been considered provided they meet other minimum eligibility criteria. However in some cases further documents have been asked which has to be submitted.



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- (8) Candidates who have mentioned less than the required years of experience in the application form and have also not submitted document have been considered provisionally ineligible.

Mode of Submission of Objection :

- (9) Objections can be filed and documents can be uploaded in the online recruitment module of www.osmcl.nic.in after login with their user id (email address) and password. Candidates desiring to put forth their objections to the provisional list can do so in the space provided for the same in the web site, stating the grounds of objection supported with documentary evidence. The objection should be specific and precise and confined to the space provided. No objection, without documentary evidence shall be entertained. The space should not be wasted by addressing the authority in terms of 'greetings', 'salutary' words like Respected Madam/Sir etc.
- (10) Only online submission of objection / compliance shall be acceptable. No other manual form shall be entertained. Hard copies of documents / objections submitted by hand or by post shall not be entertained. Candidates should read the grounds of provisional ineligibility, the information provided in the remarks column and wanting documents while sending objections and submitting documents. They should submit legible (**clearly visible**) copies of wanting documents as indicated in the provisional list or in support of their eligibility. In case the uploaded documents of the candidate are not visible, the decision of Odisha State Medical Corporation Ltd. regarding eligibility of candidate will be final basing on the documents already submitted. **It is the sole responsibility of the candidate to ensure submission of legible documents.**
- (11) Candidates who have been provisionally considered ineligible, can also submit documents in support of their eligibility even though no document has been specifically asked for in the list of wanting documents.
- (12) Candidates can submit their objections in respect of other candidates in the appropriate space provided. However objections should be brief, specific and precise in nature and should be supported with documentary evidence. The name of the applicant against whom objections are being submitted, his application number and post applied for must be mentioned in the email.

Documents in support of educational qualification / experience

- (13) Candidates are not allowed to upload fresh experience certificate or educational qualification certificates beyond what they have mentioned in the application form.



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They should submit documents as indicated in the column mentioning wanting documents or in support of their eligibility.

- (14) The experience certificate as is required to be submitted must bear the name of the organization, period from.... to.... and other details in order to decide the period of experience.
- (15) Candidates should submit proof like last month's pay slip as proof of continuing in the current organization in order to ascertain experience upto 30.11.2016, the last date of submission of application form.
- (16) The experience certificate to be submitted in compliance to the objection, must bear the dated signature of the authority issuing experience certificate, date of issue of such certificate in order to assess the period and relevance of experience.
- (17) Documents relating to any additional experience beyond what had been originally mentioned in the online application form shall not be counted towards experience.
- (18) Candidates whose provisional ineligibility is due to securing less than the required percentage of marks may submit clearly visible copy/s of all the Mark Sheets including back papers if any, in respect of the qualifying degree in order to ascertain the percentage of marks.

(Candidates need to submit only those documents asked for in the wanting column or any document in support of their eligibility or with reference to any information provided in the provisional list (even if not asked for).

Submission of other documents

- (18) Candidates are advised to keep the Residence Certificate issued by the competent authority in readiness as the same shall be required for verification at the time of interview (If the candidate is selected for the same).
- (19) Candidates belonging to Physically Challenged category should submit up-to-date Disability certificate clearly mentioning type of disability, percentage of disability and if the disability is of permanent / temporary nature.
- (20) Candidates should take note that mere submission of the wanting documents as mentioned in the provisional list or any documents in support of their eligibility does not automatically entitle them to be eligible / short listed for Computer Based Written Test, as the same along with the documents already submitted are subject to further scrutiny and verification.



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The last date for receipt of compliance / objection is **06.01.2017**. No objections beyond 06.01.2017. (11.59 PM) shall be received by the online system. Therefore, it is the responsibility of the candidates to submit objections / compliance within the above dateline and OSMC shall not be responsible for non-submission of the same by any candidate.

Candidates should take note that it is their responsibility to ensure that they fulfill all the eligibility criteria like required percentage of marks, years of experience etc. If at a subsequent stage it is noticed that the candidate is not eligible his candidature / selection shall be cancelled.

Decision of Odisha State Medical Corporation Ltd. on the eligibility of a candidate to be called for the Computer Based Written Test will be final.

OSMC reserves the right not to conduct the Computer Based Written Test in respect of any particular post or for all the posts.

Sd/-

**Managing Director
Odisha State Medical Corporation**

N.B. :

The Computer Based Written Test is likely to be held in the last week of January, 2017 and result of the same is likely to be published on the same day on which the examination is held or within a day or two. The Interview of the short-listed candidates is likely to be held within a day or two after publication of result of the written test. Hence Candidates are advised to keep all the original certificates including original Residence Certificate, Caste Certificate, all mark sheets, complete experience certificate/s in readiness so that if they are selected in the written test, can produce the same at the time of certificate verification before interview.