



ODISHA STATE MEDICAL CORPORATION LIMITED.

(A Government of Odisha Undertaking)

Office: Convent Square, In front of Ram Mandir, Bhubaneswar – 751007, Odisha

Website: www.osmcl.nic.in, e-mail: rec.osmcl@nic.in

Advertisement for recruitment

No. 01 /OSMCL/HR/2019

Date : 15.10.2019

Odisha State Medical Corporation Ltd. (OSMCL), Bhubaneswar invites online applications from eligible candidates for filling up the following vacant posts of the Corporation:

Sl. No.	Name of the Post	Total nos. of posts	Reservation category	Scale of Pay (Pay Band) & Grade Pay
1	Asst. Manager – Quality Assurance	1	UR – 1	As per ORSP 2017: Rs 44900/-, Level: 10.
2	Accountant	1	ST - 1	Pre-revised Scale of Pay: Rs 9300/- – Rs 34,800/- (Pay Band:2), Grade Pay: Rs 4200/- (Service conditions & emoluments as per GAD Notification no. 0061/Gen, dated 17.01.14 and GAD Notification no. 19569/Gen, Dated 12.09.17)
3	Biomedical Engineer	8	UR – 4 (W – 1), SEBC – 1, SC – 1, ST – 2 (W – 1).	As per ORSP 2017: Rs 56100/-, Level: 12.
4	Biomedical Jr. Engineer	16	UR – 8 (W – 3), SEBC – 2 (W – 1), SC – 3 (W – 1), ST – 3 (W – 1)	Pre-revised Scale of Pay: Rs 9300/- – Rs 34,800/- (Pay Band:2), Grade Pay: Rs 4200/- (Service conditions & emoluments as per GAD Notification no. 0061/Gen, dated 17.01.14 and GAD Notification no. 19569/Gen, Dated 12.09.17)
Contractual engagement under “KHUSHI” programme				
Sl. No.	Name of the Positions	Total nos. of posts	Remuneration (Consolidated)	
5	Jr. Consultant – Finance Operation	1 no. (Unreserved)	Rs. 40,000/- per Month	
6	Logistics Assistant	1 no. (Unreserved)	Rs. 20,000/- per Month	

N.B. The contractual engagement of the positions mentioned in Sl. No. 5 & 6 above is purely contractual in nature.

Interested applicants must fill up the online application form and upload the supporting documents in the “**Online Recruitment**” section of the website www.osmcl.nic.in. Last date for applying online is **05.11.2019, 11:59 PM**. Hence the applicants must fill up the online application forms and upload documents on or before **05.11.2019, 11:59 PM**.

After filling up of the online application form, they must download the application forms, sign the same and send them along with the supporting self-attested documents **only by speed post / registered post** to the following address:

Odisha State Medical Corporation Ltd., In front of Ram Mandir, Convent Square, Bhubaneswar, Odisha, 751007 on or before 15.11.2019, 5.30 PM.

Last date of receipt of applications and documents by post is 15.11.2019, 5.30 PM. Only applications received through speed post / registered post by the stipulated date and time will be considered. Applications received by speed post / registered post after 15.11.2019, 5.30 PM will not be considered.

Envelopes must be superscribed with the name of the post applied for along with the applicants application number.

For details of the post such as scale of pay, eligibility criteria selection modalities, general instructions / information, guideline for filling up of the online application form etc., the applicants may visit the “ **online recruitment** “ section of OSMCL website www.osmcl.nic.in

**Managing Director
Odisha State Medical Corporation**

Asst. Manager – Quality Assurance

Nos. of post: 01 – Unreserved (UR)

Terms of Reference (Job Responsibility): S/he will be responsible for -

- Ensuring timely testing of drugs and consumables being procured by OSMCL by establishing effective testing mechanism through empanelment of drug testing laboratories from time to time.
- Correspondence with the empanelled laboratories for timely submission of test reports and monitoring their performance so as to avail high level of ethical performance and conformity.
- Developing a robust quality assurance protocol by designing/ improvising work flow from time to time.
- Timely disposal of payment and legal matters related to QA Division and to disbursement of issues there to.
- Provide technical and managerial support to General Manager (QA) in legal, regulatory and internal matter.
- Developing standard operating procedures and guidelines for implementation of an effective QA process with minimum operating cost at different level of operation.
- Supervising technical/non-technical staff and their performance with facilitating them in participating management process of Quality Assurance Cell.
- Inspection of laboratories and other facilities as and when required.
- Working with operating staff to establish procedures, standards, systems and procedures by integrating QA and WH activities so as to keep the QAP in place at every step of operation.
- Ensuring that the supplies received at different consignee stores are at par with the predefined standards set by the corporation.
- Any other work assigned by the higher authority of OSMCL.

Educational & Post-Qualification Eligibility criteria: M. Pharm. with minimum 3 years of post qualification experience in manufacturing / quality assurance/ quality control in drugs and pharmaceutical industry.

Age limit: The maximum age limit for the post is 40 years as on the last date for submission of application form i.e 05.11.2019. However relaxation of age upto 10 years for PWD candidates, 5 years for SC / ST / SEBC / Women candidates shall be allowed. Relaxation of age in case of ex-service men will be made as per Government norm.

All other mandatory general eligibility conditions as laid down in the “General Instructions / Information” shall be applicable.

Scale of Pay: As per ORSP 2017: Rs 44900/-, Level: 10. DA and other allowances will be paid as per Corporation norms. Recruitment to this post shall be made in the regular scale of pay.

Place of posting: Head Quarter of the Corporation (Bhubaneswar) as decided by OSMCL.

Selection Modality:

A. Career Weightage - 60% (HSC or equivalent -10%, Intermediate or equivalent - 10%, Bachelor Degree (B.Pharm) - 15%, Master Degree (M.Pharm) – 25%)

B. Experience Weightage - 40%.

i. Weightage on total years of experience – 20 %

2% weightage shall be counted for each year of post-qualification experience subject to maximum 20%, i.e. 10 Years. (One year shall be calculated as total of 12 months)

ii. Weightage on relevant experience – 20%

(a) Working experience as Asst. Manager – Quality Assurance in any Government Medical Corporation run under the Government Sector. (10%)

(b) Working experience as Asst. Manager – Quality Assurance in State Govt. / Central Govt. / State Govt. / Central PSU / State PSU. (5%)

(c) Working experience as Asst. Manager – Quality Assurance in Hospitals having 200 beds or more / in Medical College & Hospitals having 200 beds or more / in pharmaceutical manufacturing industry with a turnover of Rs. 50 crores or more. (5%)

C. Qualifying Computer test: As it is a single vacancy, so to ensure adequate zone of consideration, candidates in the ratio of 1:10 shall be called for computer test, which will be qualifying in nature.

(Candidates will be short listed for computer test in the proportion of 1:10 on the basis of the score in the career weightage (60%) and experience weightage (40%) taken together as explained above.)

The final selection shall be made on the basis of the total score in the career (60%) and experience (40%) as per the weightage decided above.

Details regarding date, time & venue of the Computer test for the eligible shortlisted candidates will be intimated through notification in the OSMC website/SMS/email to the candidates.

Accountant

Nos. of post: 01 - ST – 1.

Terms of reference (Job Responsibility) : S/he will assist the General Manager, Finance and Asst. Manager, Finance in matters of :

- Book keeping and Accounting
- Financial management of the Corporation
- Preparation of annual budget, medium term and long term financial planning in consultation with other divisions of the corporation well within time
- Developing and implementing audit manual of the corporation including audit checklist etc. Developing annual audit plan
- They are expected to handle certain responsibilities independently as may be decided by the appropriate authorities.
- Any other work as will be assigned by appropriate authority.

Educational and Post-Qualification Eligibility Criteria : B.Com (with minimum 50% of marks in aggregate excluding Foundation & Ancillary course) and having knowledge in Computer based accounting package and internet with minimum 03 years of post-qualification work experience in managing and handling finance / accounts. However relaxation of 10% marks will be given for SC / ST category candidates.

Age limit: The maximum age limit for the post is 40 years as on the last date for submission of application form i.e 05.11.2019. However relaxation of age up to 10 years for PWD candidates, 5 years for SC / ST / SEBC / Women candidates shall be allowed. Relaxation of age in case of ex-service men will be made as per Government norm.

All other mandatory general eligibility conditions as laid down in the “General Instructions / Information” shall be applicable.

Scale of Pay : Pre-revised Scale of Pay: Rs 9300/- – Rs 34,800/- (Pay Band:2), Grade Pay: Rs 4200/- (Service conditions & emoluments as per GAD Notification no. 0061/Gen, dated 17.01.14 and GAD Notification no. 19569/Gen, Dated 12.09.17). No DA, HRA and other allowances shall be admissible. However other benefits as per Corporation norms shall be paid. Recruitment to this post shall be made initially on contractual basis. On the date of satisfactory completion of six years of contractual service, they shall be deemed to have been regularly appointed and shall be entitled to draw the DA, HRA and other allowances as admissible in corresponding pay band.

Place of Posting: Head Quarter of the Corporation (Bhubaneswar).

Selection Modality:

A. Career Weightage - 60%.

(HSC or equivalent -15%, Intermediate or equivalent - 15%, Qualifying degree - 30%)

B. Experience Weightage - 40%.

Weightage on total years of experience – 20%. 2% weightage shall be counted for each years of post-qualification experience subject to maximum 20%, i.e. 10 Years. (One year shall be calculated as total of 12 months).

Weightage on relevant experience – 20%

(a) Working experience as Accountant in any Government Medical Corporation run under the Government Sector. (10%)

(b) Working experience as Accountant in State Govt. / Central Govt. / State Govt. / Central PSU / State PSU. (5%)

(c) Working experience as Accountant in Hospitals having 200 beds or more / in Medical College & Hospitals having 200 beds or more / in manufacturing industry with a turnover of Rs. 50 crores or more. (5%).

C. Qualifying Computer Test: As it is a single vacancy, so to ensure adequate zone of consideration, candidates in the ratio of 1:10 shall be called for computer test, which will be qualifying in nature.

(Candidates will be short listed for computer test in the proportion of 1:10 on the basis of the score in the career weightage (60%) and experience weightage (40%) taken together as explained above.)

The final selection shall be made on the basis of the total score in the career (60%) and experience (40%) as per the weightage decided above.

Details regarding date, time & venue of the Computer test for the eligible shortlisted candidates will be intimated through notification in the OSMC website/SMS/email to the candidates.

Biomedical Engineer

Nos. of Post: 08 – UR – 4(W-1), SEBC – 1, SC – 1, ST – 2(W-1)

Terms of Reference (Job Responsibility) : S/he shall be responsible for :

- Supervise pre-installation checks of medical equipments.
- Supervise installation activities.
- Undertake repair & maintenance as per requirement.
- Facilitate annual maintenance contract for high end equipments as per requirements.
- To establish in-house equipment maintenance laboratory to provide immediate support for minor repair, fabrication etc.
- Provide technical inputs at the time of procurement.
- Any other work as will be assigned by appropriate authority.

Educational and Post-Qualification Eligibility criteria: B.E. / B.Tech. in Medical Electronics / Bio Engineering / Biomedical Engineering (with minimum 60% marks) with minimum of 5 years of post - qualification experience in either of the following:

a) In the maintenance of Medical equipments in Government Institutions (Govt. Medical Corporation either under Central Govt. Or State Govt. / Central Govt. / State Govt. / Central PSU / State PSU) / Hospitals having 200 beds or more / Medical colleges having 200 beds or more;

OR

b) In the manufacturing of medical equipments in medical equipment manufacturing company with a turnover of Rs. 50 crores or more.

However relaxation of 10% marks will be given for SC / ST category candidates.

Age limit: The maximum age limit for the post is 40 years as on the last date for submission of application form i.e 05.11.2019. However relaxation of age up to 10 years for PWD candidates, 5 years for SC / ST / SEBC / Women candidates shall be allowed. All other mandatory general eligibility conditions as laid down in the "General Instructions" shall be applicable.

Scale of Pay: As per ORSP 2017: Rs 56100/-, Level: 12.

Place of posting: Bio-Medical Engineers will be positioned in the major Health Institutions of the state or as decided by the Corporation from time to time.

Selection Modality:

A. Career Weightage - 60%

(HSC or equivalent -15%, Intermediate or equivalent - 15%, Qualifying Degree - 30%)

B. Experience Weightage - 40%.

i. Weightage on total years of experience – 20 %

2% weightage shall be counted for each year of post-qualification experience subject to maximum 20%, i.e. 10 Years. (One year shall be calculated as total of 12 months)

ii. Weightage on relevant experience – 20%

a. Working experience as Biomedical Engineer in any Government Medical Corporation run under the Government Sector. (10%)

b. Working experience as Biomedical Engineer in State Govt. / Central Govt. / State Govt. / Central PSU / State PSU. (5%)

c. Working experience as Biomedical Engineer in Hospitals having 200 beds or more / in Medical College & Hospitals having 200 beds or more / in manufacturing of medical equipments in medical equipment manufacturing company with a turnover of Rs. 50 crores or more. (5%)

C. Qualifying Computer test: To ensure adequate zone of consideration, candidates in the ratio of 1:3 category wise shall be called for computer test, which will be qualifying in nature.

(Candidates will be short listed for computer test in the proportion of 1:3 (category-wise) on the basis of the score in the career weightage (60%) and experience weightage (40%) taken together as explained above.)

The final selection shall be made on the basis of the total score in the career (60%) and experience (40%) as per the weightage decided above.

The reservation of posts for candidates of different reserved categories including P.H. candidates shall be regulated by the reservation rules in force of the Government of Odisha. The post of Biomedical Engineer is not suitable for the visually impaired candidates due to the nature of responsibilities fixed for the post. Hence the same will be interchanged with the other two categories of candidates i.e., candidates having Hearing Impairment and Loco Motor Disability (OH) as per the provisions of para 4.1 of the resolution no. 34450, dated 03.12.2013 of GA Deptt.

Details regarding date, time & venue of the Computer test for the eligible shortlisted candidates will be intimated through notification in the OSMC website/SMS/email to the candidates.

Biomedical Jr. Engineer

Nos. of Post: 16 – UR – 8 (W-3), SC-3 (W-1), ST-3 (W-1), SEBC-2 (W-1)

Terms of Reference (job responsibility): S/he will be responsible for:

- Medical Equipment Technical installation, maintenance and repair of patient care equipment as per the instruction of the Bio-Medical engineer.
- Perform inspection, installation and preventive maintenance of general clinical equipment including appropriate documentation for all service activities.
- Training the hospital staff on preventive maintenance and care.
- Follow up preventive maintenance.
- Any other work as will be assigned by appropriate authority.

Educational and Post-Qualification Eligibility criteria: Diploma with minimum 60% marks in Medical Electronics / Bio-Engineering / Biomedical Engineering with 3 years of post - qualification experience in either of the following:

(i) In the maintenance of Medical equipments in Government Institutions (Govt. Medical Corporation either under Central Govt. Or State Govt. / Central Govt. / State Govt. / Central PSU / State PSU) / Hospitals having 200 beds or more / Medical colleges having 200 beds or more;

OR

(ii) In the manufacturing of medical equipments in medical equipment manufacturing company with a turnover of Rs. 50 crores or more.

In case candidates are not available in the aforesaid disciplines, then candidates having Diploma with minimum 60% marks in Instrumentation & Control / Applied Electronics & Instrumentation / Mechatronics, with 3 years of post - qualification experience in either of the following:

(i) In the maintenance of Medical equipments in Government Institutions (Govt. Medical Corporation either under Central Govt. Or State Govt. / Central Govt. / State Govt. / Central PSU / State PSU) / Hospitals having 200 beds or more / Medical colleges having 200 beds or more;

OR

(ii) In the manufacturing of medical equipments in medical equipment manufacturing company with a turnover of Rs. 50 crores or more.

However relaxation of 10 % marks will be given for SC / ST category candidates.

Age limit: The maximum age limit for the post is 40 years as on the last date for submission of application form i.e. 05.11.2019. However relaxation of age up to 10 years for PWD candidates, 5 years for SC / ST / SEBC / Women candidates shall be allowed. Relaxation of stage of age in case of ex-service men will be made as per Government norm.

Scale of Pay : Pre-revised Scale of Pay: Rs 9300/- – Rs 34,800/- (Pay Band:2), Grade Pay: Rs 4200/- (Service conditions & emoluments as per GAD Notification no. 0061/Gen, dated 17.01.14 and GAD Notification no. 19569/Gen, Dated 12.09.17) No DA, HRA and other allowances shall be admissible. However other benefits as per Corporation norms shall be paid.

Place of posting: In Government Health Institutions of the state or as decided by the Corporation.

Selection Modality :

A. Career Weightage - 60%

(HSC or equivalent -20%, Qualifying Diploma – 40%)

B. Experience Weightage - 40%.

i. Weightage on total years of experience – 20 %

2% weightage shall be counted for each year of post-qualification experience subject to maximum 20%, i.e. 10 Years. (One year shall be calculated as total of 12 months)

ii. Weightage on relevant experience – 20%

a. Working experience as Biomedical Jr. Engineer in any Government Medical Corporation run under the Government Sector. (10%)

b. Working experience as Biomedical Jr. Engineer in State Govt. / Central Govt. / State Govt. / Central PSU / State PSU. (5%)

c. Working experience as Biomedical Jr. Engineer in Hospitals having 200 beds or more / in Medical College & Hospitals having 200 beds or more / in manufacturing of medical equipments in medical equipment manufacturing company with a turnover of Rs. 50 crores or more. (5%)

C. Qualifying Computer test: To ensure adequate zone of consideration, candidates in the ratio of 1:3 category wise shall be called for computer test, which will be qualifying in nature.

(Candidates will be short listed for computer test in the proportion of 1:3 (category-wise) on the basis of the score in the career weightage (60%) and experience weightage (40%) taken together as explained above.)

The final selection shall be made on the basis of the total score in the career (60%) and experience (40%) as per the weightage decided above.

The reservation of posts for candidates of different reserved categories including P.H. candidates shall be regulated by the reservation rules in force of the Government of Odisha. The post of Biomedical Jr. Engineer is not suitable for the visually impaired candidates due to the nature of responsibilities fixed for the post. Hence the same will be interchanged with the other two categories of candidates i.e., candidates having Hearing Impairment and Loco Motor Disability (OH) as per the provisions of para 4.1 of the resolution no. 34450, dated 03.12.2013 of GA Deptt.

Details regarding date, time & venue of the Computer test for the eligible shortlisted candidates will be intimated through notification in the OSMC website/SMS/email to the candidates.

Jr. Consultant – Finance Operation
(Contractual engagement under “KHUSHI” programme)

Nos. of post: 01 - Unreserved

Terms of reference (Job Responsibility): S/he will be responsible for:

- Collection & compilation of indents.
- Finalisation of tender right from floating till issue of PO.
- Follow up with the supplier for timely delivery of stocks.
- Effective monitoring of quality.
- Processing of payment files and collection of required documents for payment.
- Maintaining of basic accounting records & preparation of Periodic & annual financial statements of the Scheme.
- Facilitating internal, statutory & AG Audit.
- Maintenance of records & filling of various statutory returns.
- Preparation of annual budget and follow up with the concerned for the budgeted targets.
- Preparation of UC (Utilisation certificate).
- Preparation of MIS reports,
- All matters related to establishment.
- Any other work assigned by higher authority of OSMCL.

Educational and Post-Qualification Eligibility criteria: Bachelor in Commerce from recognised University (with minimum 60% of marks in aggregate) and having Minimum 3 years of post qualification experience in the field of Accounts & Audit. He / She must be computer literate & well acquainted with MS Office.

Age limit: The maximum age limit for the post is 40 years as on the last date for submission of application form i.e 05.11.2019. However relaxation of age upto 10 years for PWD candidates, 5 years for SC / ST / SEBC / Women candidates shall be allowed. Relaxation of age in case of ex-service men will be made as per Government norm.

All other mandatory general eligibility conditions as laid down in the “General Instructions / Information” shall be applicable.

Remuneration: Consolidated pay of Rs. 40,000/- per month.

Place of posting: Head Quarter of the Corporation (Bhubaneswar) or as decided by OSMCL.

Selection Modality:

- A. Career Weightage - 60%** (HSC or equivalent -15%, Intermediate or equivalent - 15%, Bachelor Degree (B.Com) - 30%)
- B. Experience Weightage - 40%.**
- i. Weightage on total years of experience – 20 %
2% weightage shall be counted for each year of post-qualification experience subject to maximum 20%, i.e. 10 Years. (One year shall be calculated as total of 12 months)
 - ii. Weightage on relevant experience – 20%
 - a. Working experience as Jr. Consultant (Finance Operation) in any Government Medical Corporation run under the Government Sector. (10%)
 - b. Working experience as Jr. Consultant (Finance Operation) in State Govt. / Central Govt. / State Govt. / Central PSU / State PSU. (5%)
 - c. Working experience as Jr. Consultant (Finance Operation) in Hospitals having 200 beds or more / in Medical College & Hospitals having 200 beds or more / in manufacturing industry with a turnover of Rs. 50 crores or more. (5%)
- C. Qualifying Computer Test:** As it is a single vacancy, so to ensure adequate zone of consideration, candidates in the ratio of 1:10 shall be called for computer test, which will be qualifying in nature.

(Candidates will be short listed for computer test in the proportion of 1:10 on the basis of the score in the career weightage (60%) and experience weightage (40%) taken together as explained above.)

The final selection shall be made on the basis of the total score in the career (60%) and experience (40%) as per the weightage decided above.

Details regarding date, time & venue of the Computer test for the eligible shortlisted candidates will be intimated through notification in the OSMC website/SMS/email to the candidates.

The engagement of the above position i.e. Jr. Consultant – Finance Operation is purely contractual in nature.

Logistics Assistant
(Contractual engagement under "KHUSHI" programme)

Nos. of post: 01 - Unreserved

Terms of reference (Job Responsibility): S/he will be responsible for:

- Ensure collection & compilation of indents.
- Ensure placement of order to approved firms.
- Follow up with firms for delivery at identified stores at block level.
- Proper co-ordination with Store-in-Charge for receipt of stocks and should be thorough with the rate contract specifications and purchase orders placed for effective implementation of the same while the goods are received at warehouse.
- Ensure sample sending from warehouse to OSMCL, HQ for quality testing.
- Ensure proper record keeping at warehouse.
- Ensure data updating in software.
- Assist Jr. Consultant (Finance Operation) in placing purchase order.
- Any other work assigned by higher authority of OSMCL.

Educational and Post-Qualification Eligibility criteria: Diploma in Pharmacy from recognised Institution (with minimum 60% of marks in aggregate) and having minimum 1 year post qualification experience in store management, logistics management & any other relevant experience. He / She must be computer literate & well acquainted with MS Office.

Age limit: The maximum age limit for the post is 40 years as on the last date for submission of application form i.e 05.11.2019. However relaxation of age upto 10 years for PWD candidates, 5 years for SC / ST / SEBC / Women candidates shall be allowed. Relaxation of age in case of ex-service men will be made as per Government norm.

All other mandatory general eligibility conditions as laid down in the "General Instructions / Information" shall be applicable.

Remuneration: Consolidated pay of Rs. 20,000/- per month.

Place of posting: Head Quarter of the Corporation (Bhubaneswar) or as decided by OSMCL.

Selection Modality:

A. Career Weightage - 60% (HSC or equivalent -20%, Diploma in Pharmacy - 40%)

B. Experience Weightage - 40%.

i. Weightage on total years of experience – 20 %

2% weightage shall be counted for each year of post-qualification experience subject to maximum 20%, i.e. 10 Years. (One year shall be calculated as total of 12 months)

ii. Weightage on relevant experience – 20%

a. Working experience as Logistics Assistant in any Government Medical Corporation run under the Government Sector. (10%)

b. Working experience as Logistics Assistant in State Govt. / Central Govt. / State Govt. / Central PSU / State PSU. (5%)

c. Working experience as Logistics Assistant in Hospitals having 200 beds or more / in Medical College & Hospitals having 200 beds or more / in manufacturing industry with a turnover of Rs. 50 crores or more. (5%)

C. Qualifying Computer Test: As it is a single vacancy, so to ensure adequate zone of consideration, candidates in the ratio of 1:10 shall be called for computer test, which will be qualifying in nature.

(Candidates will be short listed for computer test in the proportion of 1:10 on the basis of the score in the career weightage (60%) and experience weightage (40%) taken together as explained above.)

The final selection shall be made on the basis of the total score in the career (60%) and experience (40%) as per the weightage decided above.

Details regarding date, time & venue of the Computer test for the eligible shortlisted candidates will be intimated through notification in the OSMC website/SMS/email to the candidates.

The engagement of the above position i.e. Logistics Assistant is purely contractual in nature.