



ODISHA STATE MEDICAL CORPORATION LIMITED.

(A Government of Odisha Undertaking)

Office: Convent Square, In front of Ram Mandir, Bhubaneswar – 751007, Odisha

Website: www.osmcl.nic.in, e-mail: rec.osmcl@nic.in

Advertisement for Recruitment

No. 02 /OSMC/REC./HR/2017

Dated. 10/08/2017

Odisha State Medical Corporation Ltd. (OSMC), Bhubaneswar invites online applications from eligible candidates for filling up the following vacant posts of the Corporation:

Sl. No.	Name of the Post	Total Nos. of posts	Reservation Category	Scale of Pay (Pay Band) & Grade Pay
1	Sr. Pharmacist (Warehouse)	2	UR – 2	Rs 9300 – Rs 34,800 (Pay Band : 2) Grade Pay: Rs 4200/-

Interested applicants must fill up the online application form and upload the supporting documents in the “ Online Recruitment “ section of the website www.osmcl.nic.in. **Online application forms will close on 23.08.2017, 11:59 PM.** Hence they must fill up the online application forms and upload documents within this period i. e. on or before 23.08.2017, 11.59 PM.

After filling up of the online application form, they must download the application forms, sign the same and send them along with the supporting self-attested documents by speed post / registered post / courier to the following address : **Odisha State Medical Corporation Ltd., In front of Ram Mandir, Convent Square, Bhubaneswar, Odisha, 751007 on or before 31.08.2017, 6.00 PM. Last date of receipt of applications and documents by post is by 31.08.2017, 6:00 PM.** Only applications received through post by the stipulated date and time will be considered. Applications received by post after 31.08.2017, 6.00 PM will not be considered.

Envelops must be superscribed with the name of the post applied for along with the application number.

For details of the post like scale of pay, eligibility criteria, selection modalities, general instructions / information, guideline for filling up of the online application form etc., the applicants may visit the “ **online recruitment** “ section of OSMC website www.osmcl.nic.in

Candidates are advised to go through the General Instructions thoroughly before they fill up the Online Application Form.

Sd/
Managing Director
Odisha State Medical Corporation

Sr. Pharmacist (Warehouse)

Nos. of post :- UR-2

Terms of Reference (Job Responsibility) :

They will be responsible for:-

- Maintenance of updated stock.
- Management of warehouse as per quality assurance protocols and requirement for different sensitive areas.
- Maintaining good inventory management system.
- Daily coordination with OSMC.
- Ensuring proper timing cleanliness, security of warehouse infra-structure.
- Following all safety and insurance norms for the warehouse.
- Ensuring seamless service of issue to indenting facilities.
- Ensuring adherence to all management information system to be put in place by OSMCL.
- Facilitating quarantine measures and sample checking as per OSMCL quality standard protocol.
- Maintaining all book keeping.
- Any other work as will be assigned by appropriate authority.

Educational and Post-Qualification Eligibility Criteria : Bachelor in Pharmacy from any recognised institution (with minimum 60% of marks) with 3 years of post - qualification experience in drug warehouse management / store & inventory management. Candidates for this post must be computer literate .i.e. she / he must be well acquainted with MS office package (word, excel, Power Point) as well as use of internet.

However relaxation of 10% marks will be given for SC / ST category candidates.

Age limit : The maximum age limit for the post is 40 years as on the last date for submission of online application form i.e 23.08.2017. However relaxation of age up to 10 years for PWD candidates, 5 years for SC / ST / SEBC / Women candidates shall be allowed. Relaxation of age in case of ex-service men will be made as per Government norm.

All other mandatory general eligibility conditions as laid down in the "General Instructions" shall be applicable.

Scale of Pay : Pay Band-2 (Rs. 9300-34800/-) with Grade Pay of Rs.4200/- with annual increase of 10%, subject to satisfactory performance. No DA, HRA and other allowances shall be admissible. However other benefits as per Corporation norms shall be paid. On the date of satisfactory completion of six years of contractual service, they shall be deemed to have been regularly appointed and shall be entitled to draw the time scale of pay plus Grade Pay with DA and other allowances as admissible in corresponding pay band.

Place of posting: In different warehouses of the Odisha State Medical Corporation or in the Quality Assurance cell of Odisha State Medical Corporation depending on administrative exigency.

Selection Modality :

A. Computer Based Written Test (Weightage of 50%), which will consist of three sections -

(i) Theoretical Knowledge (40 marks)

(ii) Work domain knowledge (30 marks)

(iii) General aptitude (30 marks). Test of General aptitude will include verbal, quantitative, comprehension and data interpretation components.

B. Career marks with Weightage of 35%. (HSC or equivalent -10 %, Intermediate or equivalent - 10%, B.Pharm - 15%)

C. Interview (Weightage of 15%). Candidates for the above mentioned posts will be short listed for interview in the proportion of 1:15 on the basis of score in the written test and career marks taken together.

Final merit list shall be prepared on the basis of the total score in the written test, career marks and marks secured in Interview as per the weightage decided.

Date and venue of Computer Based Written Test and personal interview will be intimated later on.